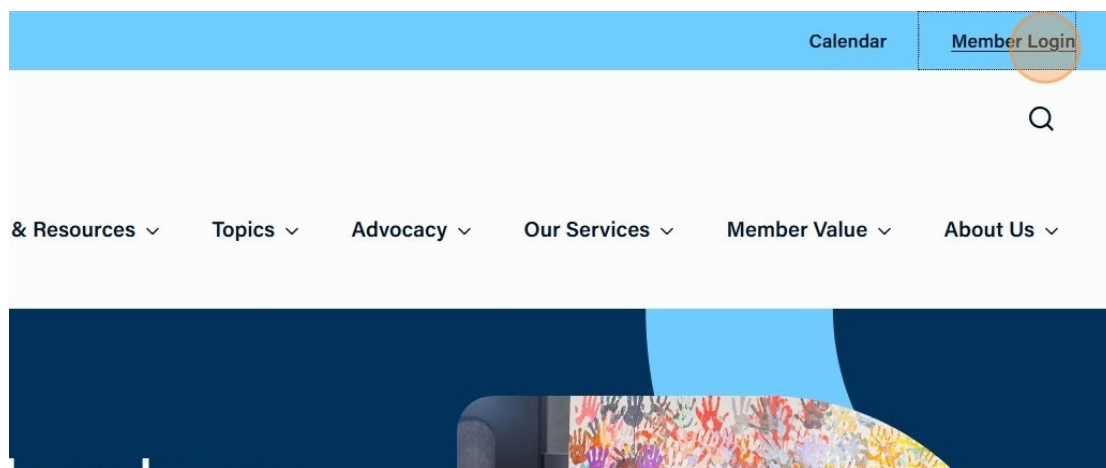## How to Register for Free NJSBA Programs

As a member, you can register for free NJSBA meetings and programs, including County Association meetings and webinars. Your school business administrator must handle all fee-based program registrations.

1. Navigate to https://www.njsba.org/
2. Click "Member Login" in the upper right corner of the website.

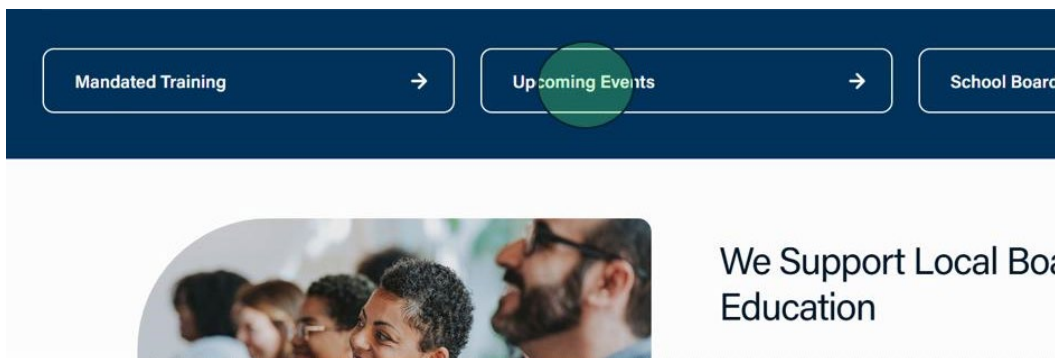3. Login using your NJSBA email address on file and your password.

4. If you are logging in for the first time, click the "Get Started," button and enter your email address on file with NJSBA. You will receive an email to set up your password.
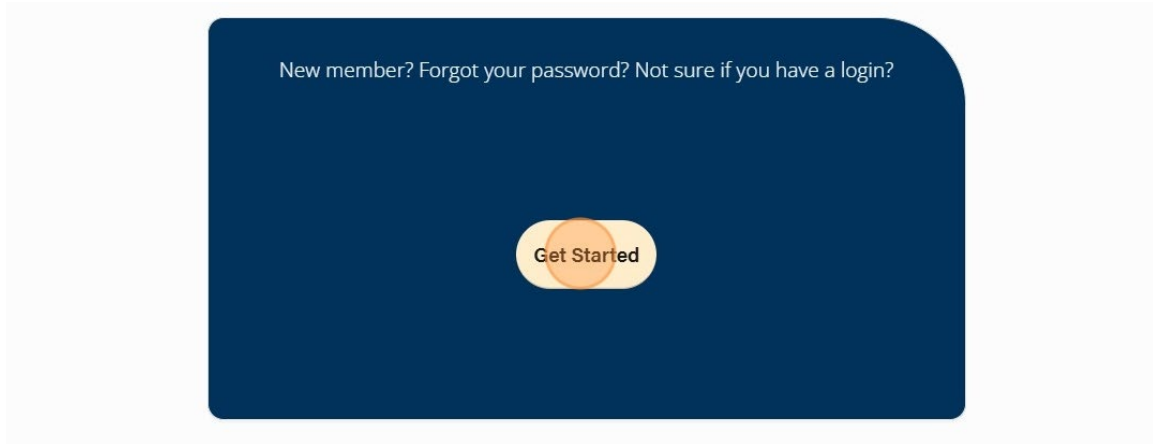
5. Once you have successfully logged in, click on "Upcoming Events" on the NJSBA website home page.

6. Select the event you wish to register for from the list. Click "View Event Detail."
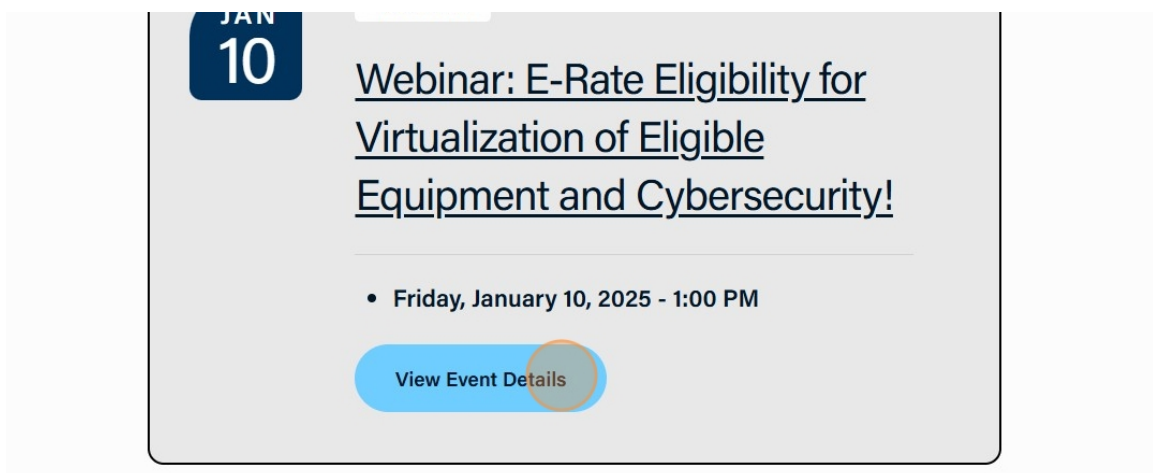
7. Click "Register," which will register you for the program and bring you to the "Order Details" screen.

8. Click the NJSBA logo in the upper left corner to return to the home page.

9. You will receive a confirmation email from callcenter@njsba.org with details on the upcoming event. If you do not receive a confirmation, please check your spam folder and add callcenter@njsba.org to your contacts.