

**GOVERNANCE PROCEDURES
PLANNING PROCESS**

Planning Process

The New Jersey School Boards Association shall continue the practice of long range planning. In order to do so, the Association shall:

- A. Establish a Long Range Planning Committee, appointed by the President, during the last fiscal year of the current long range plan;
- B. Charge the Long Range Planning Committee with establishing a method to obtain board member input into the long range plan;
- C. Assign Association staff to review and present a report to the Long Range Planning Committee on the material gathered from the membership;
- D. Charge the Long Range Planning Committee with establishing a new plan for the Association to be submitted to the Board of Directors for their approval on or before September of the last-year of the then current plan.
- E. Charge the Long Range Planning Committee to establish the duration of the plan.

The Executive Director shall carry out an annual review of the status of the goals adopted in the long range plan and present a report to the Board of Directors annually each September that the plan is in effect.

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