NEW JERSEY SCHOOL BOARDS ASSOCIATION

GOVERNANCE & OPERATIONS

PERSONNEL
DISABILITY INSURANCE

Disability Coverage

All employees participate in the State of New Jersey Temporary Disability Insurance program. The benefit is effective on the employee's date of hire. The coverage protects against protracted loss of income when disability strikes as a result of illness. The employee may contact Human Resources or the State of New Jersey for details of coverage.

When an employee knows in advance that he/she will be absent from work due to a disability, he/she must provide notification to his/her supervisor at that time. The employee must also schedule a meeting with the Human Resources Manager to discuss employee benefit issues related to the absence and to obtain a disability claim form.

When an employee is absent from work due to a sudden (no advance notice) potential disability, he/she must contact his/her Department Director or immediate supervisor. The employee must also contact the Human Resources Manager in order to discuss employee benefit issues related to the absence and to obtain a disability claim form.

The Association offers a contributory long-term disability insurance plan in which employee's may enroll.

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See Also: GO/4153.1 Sick Leave

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